



ISO 9001:2008  
ISO 13485:2003

200 Centennial Drive  
Buffalo, MN 55313  
Main 763-574-9225  
Fax 763-574-9344

### **Position Description**

Position Title:	Punch Press Operator
Salary Range:	DOQ
Accountable To:	Stamping Manager
Department:	Stamping

### **Position Scope:**

Setup and operate presses between 45 to 150 T. Produce quality parts in a timely and productive manner. Identify and report part or tool malfunction. Relay quality and production issues to the Production Manager. Work and maintain housekeeping in the work area.

### **Responsibilities:**

- Inspect and record part dimensions per quality plan and customer specifications.
- Recognize and report problems when parts do not conform to customer specifications.
- Package finished parts for next operation.
- Remove and clear scrap from press and work area as needed.
- Report part counts and labor accurately and in a timely manner.

### **Qualifications Needed:**

- Good communication skills, multi-tasking skills and careful attention to detail.
- Understand the basics of punching tools and equipment.
- Be able to read and interpret blueprints and job packets.
- Capable in the use of calipers, gauge pins and drop through gauges.
- Must be able to read, write and speak English fluently in order to derive and communicate information from manufacturing documents.
- Ability to work Monday – Friday between the hours of 6:00am - 2:30pm or 2:30pm to 1:00am Monday – Thursday; and overtime as required.
- Ability to stand/sit or walk for up to 10 hours per day
- Ability to regularly lift and twist the torso with packages of up to 50 pounds
- Occasionally lift up to 90 pounds.
- Ability to acquire and maintain forklift license; operate a forklift in a safe and productive manner.

*The company reserves the right to modify the job description at any time*